



Cambridge Checkpoint 6th - 8th Grade
Advanced Program of Studies

Stage 1:

- Review our Cambridge Student Profile on our school's website www.keyscharter.org
- For new incoming students- Complete an online application to attend Keys Gate Charter School
- For returning students- Recommit

Stage 2:

- For current Keys Gate students, complete the Cambridge Application Packet, including 3 teacher recommendations forms, available on the school website (www.keyscharter.org) and submit it to the main office by February 3rd. **NO LATE APPLICATIONS WILL BE ACCEPTED.**
- For new incoming students, the application package will be available upon registration into Keys Gate Charter School.

Stage 3:

- Letters of Acceptance will be mailed to the student's primary residence.
- Once accepted, return the Cambridge Advanced Program of Studies Letter of Commitment to the school by the date indicated on the letter.

Acceptance into the program is based on a point calculation system consisting of standardized test scores, GPA, essay score, and teacher recommendation totals.

Students currently in the Cambridge Primary Program in 5th grade are NOT guaranteed placement in the Cambridge Checkpoint Program. An application is required for consideration.

All students currently in grades 5, 6, and 7 are eligible to fill out an application.



Application Deadline for Returning Students: February 3, 2017 by 3:00pm

Application Deadline for New Students: Within 2 weeks of acceptance to KGCS

Keys Gate Charter School Cambridge Application		
STUDENT INFORMATION		
Date:		
(Please Print): Last:		First: Sex: (M/F)
Date of Birth:	Cell Phone:	Home Phone:
Mailing Address:		
City:	State:	ZIP Code:
School currently attending:	Email:	
PARENT/GUARDIAN INFORMATION		
Name(s) :		
Work or Cell Phone:	Email:	
Interested applicants from outside the Keys Gate Charter School/CSUSA system must submit a copy of the following documents: <ul style="list-style-type: none"> • Final Report card for the last two academic school years • Attendance and Discipline Reports for the two academic school years • FSA or other standardized test scores • Writing Sample (Required for ALL students) 		
STUDENT & PARENT COMMITMENT STATEMENTS		
(PARENTS AND STUDENTS, PLEASE INITIAL NEXT TO EACH STATEMENT SIGNIFYING THAT YOU HAVE READ AND AGREE)		
<p>_____ I have read the attached KGCS Cambridge Checkpoint Advanced Program of Studies (CAPS) Honor Code and am willing to abide by it and accept potential consequences should I be found guilty of any such transgressions.</p> <p>_____ I understand the KGCS Cambridge Checkpoint Advanced Program of Studies is a rigorous academic program for academically talented and motivated students. I understand that I must put forth good effort and I agree to maintain good attendance, behavior and GPA.</p> <p>_____ I agree to strive for high academic achievement and understand the potential ramifications of cheating and/or plagiarism.</p> <p>_____ I understand that I may be required to complete reading assignments or attend required class meetings during the summer. I also understand that some of the readings will be of a more mature and sensitive nature. These readings are assigned by the University of Cambridge and are non-negotiable.</p> <p>_____ I understand the importance of computer access for CAPS students. Students must have daily access to a computer with Internet access, word processing and printing capabilities either at home or in their community.</p> <p>_____ Finally, all students should maintain a minimum of a 3.0 GPA and achieve a passing score on the FSA or higher in order to remain in the CAPS. I understand the consequences for not meeting these standards could result in dismissal from the Cambridge program or individual courses.</p>		
SIGNATURES		
Signature of applicant:	Date:	
Signature of parent/guardian:	Date:	
NOTES		
<p>Current 5th & 6th grade students: Submit Application to: KGCS Main Office- 2000 SE 28th Ave (305) 230-1616 by February 3, 2017</p> <p>Current 7th grade students: Submit Application to KGCHS Main Office - 2325 SE 28th Ave. (786)272-9600 by February 3, 2017</p>		



The faculty, administrators, and student representatives encourage all students to achieve at the highest level of their abilities with academic honesty and personal integrity. The Honor Code serves as a guide to uphold academic honesty. In the words of Aristotle, “The high minded man must care more for the truth than for what people think.”

The Honor Code was created to establish a common understanding as to what constitutes cheating. The penalties are intended to promote growth in character and not simply as punishment.

Honor Code

- I will follow all rules of Keys Gate Charter School as outlined in the Student Handbook and Miami-Dade County Public Schools Student Code of Conduct.
- I certify that each piece of work submitted will be my own work and done by my own hand.
- I understand that if I continue with the Cambridge program, I must take at least six AICE classes and the corresponding AICE exams during my high school years.
- I understand that the AICE exam schedule includes exams administered during the months of May and June. I agree to take those exams at Keys Gate Charter High School when scheduled. The University of Cambridge, not Keys Gate Charter High School, determines the examination dates for each subject each year.
- I understand that Advanced International Certification of Education level classes require embedded examinations and that I must take these examinations to receive credit for the courses.

Penalties for Honor Code Violations will be based upon the severity of the violation and may include but are not limited to the following:

- Parent conference
- Written reprimand
- Review by the Advisory Committee (comprised of supervising administrator, coordinator and counselor)
- Recommendation for dismissal from the Cambridge Program



Grade/Attendance Policy

- Students must maintain a cumulative 3.0 unweighted grade point average grades 6-10 to enter AICE classes.
- Academic Probation: Students' unweighted GPA is lower than a 3.0 during a nine week grading period. Student and parents will be informed that the student has not demonstrated the necessary academic behaviors for success in the program.
- Academic Warning: During the grading period immediately following the above probation, the student must demonstrate sufficient progress, or in the next grading period after, he/she will be exited from the Cambridge Program.
- Conferences: Will be held with the student, parent, coordinator, and counselor, during this process, to provide recommendations for alternative plans for the student (i.e. required tutoring, counseling and/or a different academic placement).
- Students must maintain an acceptable attendance and discipline record.
- Acceptance and continuance in the Cambridge program is based upon a passing score or higher on all sections of the FSA.

I am aware of the honor code, grade policy and admissions procedures as stated in this contract and assume all of the responsibilities stated. I also understand that sitting for the external examinations administered by the University of Cambridge International Examinations (CIE) is mandatory. I am aware that some of these examinations are scheduled during the summer and failure to sit for examinations will result in issuance of a financial obligation. I understand that any violation of these procedures can result in immediate dismissal from the Cambridge Academy.

Student Signature: _____

Date: _____

I hereby grant permission and consent for my son/daughter to apply for the Cambridge Advanced Program of Studies at Keys Gate Charter School and agree to all terms of this contract. I understand by signing this form, I am granting permission for Keys Gate Charter School to review my student's grades, standardized test scores and cumulative records.

Parent/Guardian Signature: _____

Date: _____





Teacher Recommendation Form

(3 must be submitted with application)

Name: _____ Current Grade: _____

Current School: _____

Teachers: Please complete the information below and return the form to the main office by Friday, February 3, 2017.

Choose and complete one: (current 5th grade students can ask previous years' teacher, in addition to current teachers)

- _____ Language Arts/English teacher (Grade Level): _____
- _____ Mathematics teacher (Course name): _____
- _____ Science teacher (Course name): _____
- _____ Social Studies teacher (Course name): _____

Category	Top 5% (3 pts)	Above Average (2 pts)	Average (1 pt)	Below Average (0 pts)	Comments
Academic Ability					
Motivation/ Self-Discipline					
Study Habits					
Ability to Work with Others					
Leadership					
Respect for classmates					
Respect for Faculty					
Personal Conduct					
Organizational skills					
Attendance					

Recommendation: _____ Highly Recommend _____ Recommend _____ Cannot Recommend

Teacher Name: _____ Teacher Signature: _____ Date: _____